

**THE FRIENDS OF THE UNIVERSITY OF READING****GRANT APPLICATION FORM**

The Friends welcome applications from across the University and associated organisations that support projects which promote the welfare of the University, develop public interest in its work and aid its outreach activities. Grants will not normally be made for expenditure which would generally be funded from University academic resources. Grants are awarded on the condition that they are publicly acknowledged and that the funds are spent by 24 March the following next year. Further information on the grants process and previous grants awarded can be found on <http://thefriends.org.uk>

Name of Project SPEIR Refurbishment

Name of Applicant Imogen Jakubek

Email address [i.n.m.jakubek@reading.ac.uk](mailto:i.n.m.jakubek@reading.ac.uk)

School/Dept/Organisation SPEIR

Telephone number 0118 3787361

What is the grant to fund? Painting the ground and first floors of the school in the Edith Morley tower.

Who will benefit from the Project? Staff, students and the University.

Overall project cost (inc VAT) £3500

Amount requested from The Friends £3500

If the grant requested is not the same as the overall project cost, please indicate how the remainder will be funded: A smaller area will be painted

Are there any running costs or other ongoing costs associated with this application, if so how will these be funded? N/A

How will the contribution from The Friends be publicly acknowledged (e.g. by a plaque, website etc)? On our website

Please ensure that this application has the approval of your Head of School / Service/Organisation.

Name of Head Prof Uma Kambhampati

Email address [u.s.kambhampati@reading.ac.uk](mailto:u.s.kambhampati@reading.ac.uk)

Please return your application to [thefriends@reading.ac.uk](mailto:thefriends@reading.ac.uk) by **17 April 2018 with subject heading Grant application.**

If you have not received an acknowledgment within 5 days of submitting your application, please contact us.