

Section A About you

A1 Personal Information (Please add a second name and other details in the case of joint membership)

Title (please circle) Mr / Mrs / Miss / Ms / Dr / Prof / Other (please provide)	
Forenames	
Last name	
Address	
Postcode	
Email	Telephone

The Friends of the University of Reading collects personal data solely for the purposes of running The Friends. The data may be processed by systems run by the University but will not otherwise be revealed to a third party, except in the case of statutory authorities.

Section B Payment method

NB. If you are applying within 6 months of 24 March, an annual payment by cheque will cover you until the next but one 24 March; a Standing Order should commence on 24 March in the next but one year

EITHER: B1 Cheque payment

I enclose a cheque for *£ payable to 'The Friends of the University of Reading' for the period to 24 March.

OR: B2 Standing order mandate: Either complete details your bank below or tick this box if you are setting up a Faster Payment Standing Order direct with your bank.

To the Manager of	
Bank/ Building Society address	
Postcode	
Account number	Sort code
Please pay Lloyds Bank plc, 24 Broad Street, Reading RG1 2BT, Account number 00166976 Sort code 30-96-96	
* £ annually starting on 24 March[insert year] until further notice.	

* Insert £20 for single membership, £30 for couples or a larger amount if you wish to subscribe more than this.

Section C Gift Aid

C1 Gift Aid declaration

Please tick here if you would like The Friends of the University of Reading to reclaim the tax you have paid on all the donations you have made since 6 April 2000 and any future donations you may make. In order for The Friends to reclaim the tax you have paid on your donation(s) you must have paid UK income or capital gains tax equal to the tax that will be reclaimed (currently 25p for each £1 you give). By ticking this box you confirm that you are a UK taxpayer and understand that, if you pay less income tax and/or capital gains tax than the amount of gift aid claimed on your donations in that tax year, it is your responsibility to pay any difference.

C2 Notes about Gift Aid

If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration. If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return. If you are unsure whether your donations qualify for Gift Aid tax relief please refer to help sheet IR65 on the HMRC web site.

Please return this form to:
 The Membership Secretary
 The Friends of the University of Reading
 21 Ashman Road
 Thatcham, Berkshire
 RG19 4WD

Signature(s) _____

Date _____