

**Section A About you**

**A1 Personal Information (Please add a second name and other details in the case of joint membership)**

Title (please circle) Mr / Mrs / Miss / Ms / Dr / Prof / Other (please provide)	
Forenames	
Last name	
Address	
Postcode	
Email	Telephone
How did you hear about The Friends?	

The Friends of the University of Reading collects personal data solely for the purposes of running The Friends. The data may be processed by systems run by the University but will not otherwise be revealed to a third party.

**Section B Payment method**

**EITHER: B1 Cheque payment**

I enclose a cheque for \*£            payable to 'The Friends of the University of Reading'

**OR: B2 Standing order mandate**

To the Manager of	
Bank/ Building Society address	
Postcode	
Account number	Sort code
Please pay Lloyds Bank plc, 24 Broad Street, Reading RG1 2BT, Account number 00166976 Sort code 30-96-96 an <u>annual</u> amount of *£                            starting on    24    /    03    /            (year) and each year until further notice (NB. Insert the following year if joining within six months of this renewal date, since membership is free until then).	

**\* Insert £20 for single membership, £30 for couples or a larger amount if you wish to subscribe more than this.**

**Section C Gift Aid**

**C1 Gift Aid declaration**

Please tick here if you would like The Friends of the University of Reading to reclaim the tax you have paid on all the donations you have made since 6 April 2000 and any future donations you may make. In order for The Friends to reclaim the tax you have paid on your donation(s) you must have paid UK income or capital gains tax equal to the tax that will be reclaimed (currently 25p for each £1 you give).

Please return this form to:  
The Membership Secretary  
The Friends of the University of Reading  
21 Ashman Road  
Thatcham, Berkshire  
RG19 4WD

Signature(s) \_\_\_\_\_

**C2 Notes about Gift Aid**

If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return. If you are unsure whether your donations qualify for Gift Aid tax relief please refer to help sheet IR65 on the HMRC web site.

Date \_\_\_\_\_